



## 2018 Recruitment Bootcamp: Revamping Your Processes in 30 Minutes Per Week

Bi-weekly instructor-led webinars will provide an overview of a recruitment process and the supporting tool/project for participant completion. All webinars will last for 30 minutes and will take place at 2pm ET. On weeks without a webinar, course instructors will hold web-based office hours. During each session, the instructor will introduce the homework assignment for the week and allow time for questions from cohort members. All office hour sessions will last for 30 minutes and will take place at 2pm ET. Attendance at all webinars and office hours is required for the successful completion of Recruitment Bootcamp.

## Schedule:

- September 26 Introductions & Self-Assessment
  - o Live 30 Minute Webinar
- October 3
  - o Assignment
  - o Discussion Board Questions
  - Office Hours
- October 10 Community Plan & Recruitment Team
  - o Live 30 Minute Webinar
- October 17
  - Assignment
  - o Discussion Board Questions
  - Office Hours
- October 24 Recruiting Priorities & Budget
  - o Live 30 Minute Webinar
- October 31
  - o Assignment
  - o Discussion Board Questions
  - Office Hours
- November 7 Advertising & Social Media
  - o Live 30 Minute Webinar
- November 14
  - o Assignment
  - o Discussion Board Questions
  - o Office Hours
- November 21 Screening Process
  - o Pre-Recorded 30 Minute Webinar
  - o Webinar Quiz
- November 28
  - o Assignment
  - o Discussion Board Questions
  - o Office Hours
- December 5 On-Site Visit, Follow-Up, Contracting
  - o Live 30 Minute Webinar
- December 12
  - o Assignment
  - o Discussion Board Questions
  - o Office Hours
- December 19 Wrap-Up
  - Live 30 Minute Webinar